

YOUTH PEACEMAKERS – TANZANIA

JOB VACANCY



Job Title: Accountant

Report to: Programs Manager

Job Description:

1. Serve on the Program management Team as it relates to YPM-Tanzania.
2. Interprets regulations and accounting policies and procedures
3. Prepares financial records for annual auditing and reporting purposes.
4. Prepares monthly and annual budget in accordance with program funding
5. Maintain a professional performance
6. Undertake any other tasks that further the objectives of the YPM-Tanzania.

Minimum Qualification:

1. Diploma in Accountancy from recognized college
2. Experience of not less than two years
3. Experience in non profit fund accounting a plus
4. Must be able to adhere to strict confidentiality policies regarding client and organizational information

Desired

1. Age between 20 - 40 years.
2. Knowledge of any accounting package is an added advantage.
3. Women are highly encouraged to apply.

Modal of application

Applicant should write a letter of motivation why applying in one page with detailed CV attached together with relevant copies of certificates. Heading Application for Accountant Post sent before 10th November, 2015.

Send to:

**The Director,
YPM –Tanzania
P.O.Box 395, Lushoto
Email: ypeacemakers@gmail.com**